

CLAIRE DOUGLAS-LEE

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PROFILE

I am reliable, friendly, enthusiastic and a quick learner. I also have three little sisters which makes me very adaptable and accustomed to a fast pace. In my spare time I love to read, write letters, draw and do yoga. My goal is to save up enough money to go to school at New York University, and spend a semester studying in France.

EDUCATION

2013-Present **St. Ignatius High School, Thunder Bay ON.**
-Grade twelve student.

EMPLOYMENT HISTORY

2013-Present **Waverly Public Library, Thunder Bay ON.**
-Page in the Children's Department.
Duties: Sort, order and shelve books. Assist patrons and tidy the department.

2015-Present **Old Navy, Thunder Bay ON.**
-Part time employee trained in many areas.
Duties: Assist people in the fitting room, keep the sales floor clean and organized, ring purchases through at the till.

VOLUNTEER WORK

2012-Present **St. Andrew's Dew Drop Inn, Thunder Bay ON.**
-Student helper.
Duties: Prepare and serve food, assist customers, clean kitchen and washrooms.

Summer 2013 **Waverly Library, Thunder Bay ON.**
-Student helper.
Duties: Helped children to find and read books.

Summer 2015

LiveDifferent, Dominican Republic.

-Student volunteer.

Duties: Worked with a team to build houses for two families in need.